

Date: May 1, 2020 Time: 11:30am - 1:00pm Location: Zoom

I. Incubator – May 18 and May 19

- a. See document Laura uploaded to Box titled, “May 18-19 Course Incubator”
- b. Laura and Ben will create videos for each competency – in terms of someone brand new to UNCG
 - i. Topics – what is MAC, what is competency-based learning (vs. traditional teaching) – will include outline chart, why are we doing it
 - ii. IC will provide feedback on Questionnaire by Monday May 4th, Laura will create and send out Google Sheet for IC to complete for each competency by Friday May 8th then start working on videos to get out to IC middle of next week (week of May 11th)
- c. Incubator will be live in Canvas as asynchronous with the option to participate synchronously
 - i. Synchronous option:
 1. Day 1 (May 18): overview of outcome-based learning, what MAC is, heavy focus on backwards design, alternative taxonomies on learning outcome design, homework to prepare for Day 2
 2. Day 2 (May 19): focus on outcome based topics
 - ii. Asynchronous option: self-paced on Canvas (can still join live Zoom breakout sessions)
 - iii. Zoom drop-ins: 2-3 hour blocks with 11 breakout sessions for each competency
 1. Will need at least 1 person to be in the general meeting to introduce and organize people
 2. Will need 11+ individuals to serve as “leader” in competency breakout groups
 3. Folks can be from GEC, IC, developers of the competencies, summer group, Fall task force list, etc. – Jodi and Amy will work on Monday, Joi will reach out once she has list
 - a. Develop expectations for the competency breakout “leader”
- d. Faculty will self-enroll into Canvas course, auto-enrolled by TIO if awarded funding
- e. Possible measures to take to ensure awardees attend Incubator as stipulated
 - i. Badging software to earn badges for modules completed, option to require artifacts at specified stages of completion, Canvas and Zoom reports for proof attendance/participation
 - ii. IC may stipulate a specific date for proof of engagement in Incubator for good faith once funding is released
 - iii. IC will need some kind of artifact from those awarded funding
- f. Questionnaire for each competency
 - i. Laura and Ben will ensure consistently for each 2-3 minute long video based on the IC filling out the questionnaire
 1. Jodi and Amy are meeting on Monday May 4th to get definitions of each competency to Laura

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- ii. Can re-do videos throughout the summer
- iii. IC will complete questionnaire by Friday May 8th
- g. 2 additional Incubators – beginning of Fall break and Spring break
 - i. Will likely get 2 different types of tracks at these Incubators: 1) those who need more concentrated time after attending the 1st Incubator and 2) those who are attending for the first time
- h. Notification plan to faculty: Laura will work on language for invitation next week and send out through TIO's newsletter but that doesn't hit all faculty, Andrew can send out to all faculty
- i. Laura will have shell of Canvas site ready by next Friday's meeting

II. GEC update

- a. Essence of SLOs is ok, verbiage is not, reduce/eliminate use of the word "understanding," need to deconstruct compound SLOs
- b. Aaron will email GEIU and 3 CTI working groups for their final chance for input
 - i. Give deadline of Wednesday May 6th (GEC will then approve SLOs via virtual voting by Monday May 11th)
 - ii. Rubrics – aim for rubrics to be completed prior to Incubator workshops but Ben and Laura are prepared to move forward without rubrics for the Incubators

III. Task list

- a. Housekeeping – don't change due dates, add subtasks by creating row below task and merge "Contingency" cells to help keep them together

Next meeting: May 8, 2020

- Joi absent for next meeting – commencement ceremonies