

---

Date: September 3, 2020

Time: 1:00pm-2:00pm

Location: Zoom

**I. Routine changes in CIM**

- a. Routine changes vs. amended courses
  - i. How to tell the difference: routine changes don't have to go beyond the unit level
  - ii. Routing changes used to go from dept to university-wide committees but decided to experiment with CIM by moving from dept to unit level instead of to UCC or GSC.
    1. Experiment hasn't started yet, if you choose routine change in CIM, it will only open up fields that are available (only for courses, not programs)

**II. Communication Plan to Advising Community (FAQs)**

- a. Coffee & Conversations was hosted in the Spring for advisors → FAQ on MAC page and Heather's notes from the event have been uploaded to Box
- b. Will need this information for a student version of the FAQs

**III. Aaron was on Facebook live with Admissions regarding general education:**

<https://www.facebook.com/watch/?v=953379465088984&extid=j1oVXZs4Wvm6YHbO> (17:20)

**IV. University Web revamp & student-facing MAC website**

- a. UNCG's web structure is being reorganized from the perspective of a student instead of through offices and reporting lines to anticipate student needs and better showcase available services
- b. This will prompt us toward creating a student-facing MAC website
- c. Include videos with content similar to Aaron's general education explanation (FB Live event), explains why we're revamping the curriculum and to generate excitement, maybe feature courses
- d. Not happening within the next month or so but will be on the agenda soon

**V. Diversity & Equity Competency**

- a. Andrew received a message from a faculty member concerned about who will be teaching D&E and "quality control" for lack of a better term
- b. 3 layers to alleviate these concerns:
  - i. Fellows program = community of practice, guarantee consistency of SLOs across courses and instructors, will be an opportunity to share best practices
  - ii. Assessment project – testing/piloting the SLOs and rubrics
  - iii. Development of an orientation of sorts (online module) that every faculty member goes through once at the start of each year for all MAC competencies (not just D&E)
    1. Introduce the SLOs and rubrics and make sure they're understood consistently across instructors and courses per competency
    2. Point to best practices for delivering content, avoid common mistakes
    3. Cushion between the appointment of the instructor and the start of the course
    4. This would be seen as an asset, as a professional development opportunity.
- c. MAC is not disciplinary and there will not be instructor-based or section-based approval of MAC courses.
- d. All of these courses have to go through multiple levels of the Curriculum Committee
  - i. If you don't believe that your colleagues who are representing you on all of these committees are qualified to make some of these decisions then you need to be having conversations with those who oversee the committees to ensure that people who are

---

Date: September 3, 2020

Time: 1:00pm-2:00pm

Location: Zoom

placed on those committees have some of this expertise, particularly at the college and school level.

- e. D&E is approximately 5% of the crosswalk. There is no indication that faculty are going to switch competencies or create a ton of courses just for the sch's
- f. What does the general education program do for our faculty? Allows faculty to grow their own competency (not just for our students). We're building a larger cohort of faculty who have these skills instead of "you have to be trained in a certain way to do this."
- g. Laura has reached out to Anthony Taylor in the Faculty Senate EDI Committee about what that committee could be doing now to ensure the courses that are brought in and proposed are ones by people who have the background and expertise.
  - i. If faculty are concerned about anyone teaching in a specific competency then you need to be contacting the faculty members you know are skilled in these areas and encouraging them to put courses in so its not flooded by those you think do not have the skill.

#### **VI. Spring 2021 Incubator, MAC Conference**

- a. Idea: integrate spring incubator into a mini conference around gen ed, allow pre-work on how assessment will be handled, showcase best practices, pre-orientation training to MAC as mentioned above, breakout sessions for all the competencies
- b. Since courses will already be in development heading into the February deadline, let's do both the incubator and conference but scale back the incubator.

#### **VII. FYI system in CIM**

- a. Aaron has received the FYI email notifications from the CIM system for BLS 241 (D&E competency), BLS 222, 5 PHI courses (Foundations competency), and all the RCO shells (1 for each competency)

#### **VIII. Crosswalk: REL courses**

- a. Religious Studies reached out about adding courses to the crosswalk: REL 248 and REL 251 for Health & Wellness competency but since the course description didn't really mention anything H&W related, IC recommended these courses for Expedited review for UCC.
- b. REL 254 and REL 259 were requested for D&E and CTI HFA. IC recommend those courses for Expedited review since they haven't been offered in a while.
- c. REL 207 (GPR), REL 225 (GPR, GN), REL 226 (GPR, GN), REL 240 (GL, GHP) – since all 4 of those courses carry GEC markers and/or attributes, the department wanted to know why the courses were recommended for Expedited review instead of moved to the crosswalk.
  - i. These courses were not on IC's original list, which indicates the courses have not been taught in a while.
  - ii. IC decision: go ahead and accept the 4 REL courses for the crosswalk. (A lot of GPR courses are currently in CTI HFA.) Aaron is going to email Greg with the competencies the IC feels fits those courses best and Greg will accept the suggestions or make another decision then Aaron will move the courses into the crosswalk.
- d. There were courses that we did not originally crosswalk and it's because:
  - i. They were fewer than 3 credit hours.

---

Date: September 3, 2020      Time: 1:00pm-2:00pm      Location: Zoom

- ii. The Head or Chair told IC that they would not be offering the course anymore or that they would be making the course for majors only.

**IX. Crosswalk updates**

- a. IC hasn't received all the responses from the units prior to building the crosswalk and Qualtrics so we are continuing to update the crosswalk as we receive communication from units about missing courses from the crosswalk
- b. Chris Cassidy's courses and Chuck Bolton's FMS courses – will get those loaded into the crosswalk
- c. If anyone has issues completing the Qualtrics again, have them clear their cache and cookies then try again. Qualtrics tends to remember previous submissions so you have to clear that out first.

**X. Communication to Council**

- a. GEC wants to see minutes from IC and updated news/highlights.
- b. September MAC newsletter will be drafted by Andrew and Joi then uploaded to News/Highlights section on MAC website as well as emailed out.

**XI. DegreeWorks for Advising**

- a. DegreeWorks will be used for Fall 2021 advising and Chris needs to have an idea of what the MAC tags will be and then put them all in Banner first. Then URO will need a list of all the courses in order to map it all out prior to 2021 advising.
- b. URO needs the dates nailed down. Chris, Melanie, and Dana will work together backwards planning for advisors then email out the deadlines/dates.
- c. Students will be admitted in the next couple of weeks for Fall 2021 and we need to get the current GEP requirements down from DegreeWorks so what will replace that information since we don't have all of the courses yet? We don't want them to see the current requirements if that's not what they'll be held to.
  - i. Create a student-centered MAC webpage that says something along the lines of "if you are a new student, this is what you need to know: there was a general education curriculum that looked like this and had markers and attributes with this many hours... Now we have a competency based approach with fewer hours and no markers or attributes. Look for more on this soon. This is what will be required of you for your term of entry..." With a 2 minute video explanation?
  - ii. URO should be able to insert this link in DegreeWorks or copy/paste the verbiage from that webpage into DegreeWorks for incoming students.

**XII. Diversity & Equity SLOs on MAC website**

- a. Should IC put both versions of the SLOs on the website?
- b. Jodi sent both set of SLOs to the working groups but IC was waiting until a decision was made on a final set of SLOs so as not to confuse anyone.