Minerva’s Academic Curriculum Implementation Committee (IC)

Date: November 19, 2020  Time: 1:00pm-2:30pm  Location: Zoom

I. More courses through MAC Express
   a. Statistics, French, Korean, ASL, 4 PCS courses (Written, Oral, D&E, and SBS), and BIO – now reflected in updated Excel document in Box
   b. BIO should also be all set.
   c. Aaron will close Qualtrics so if anyone wishes to complete the MAC Express, they will now need to go through Expedited Review (Feb 1, 2021 deadline).
   d. Once Joi finishes with the data, Tia will upload back to MAC website, as a living document.
      i. Once Joi reformats the data, she will send it to URO.

II. GEC & New Courses (roughly 40 to review)
   a. GEC needs to reevaluate new course submissions for Foundations & H&W
      i. A lot of the new course requests are not quite hitting the SLOs.
      ii. Aaron shared the draft rubric that has a framing paragraph (i.e. this is what we’re looking for in this course) with GEC and will take another look at the submissions.
   b. GEC is still working through the concern about MAC pre-reqs (primarily math and languages but also ENG 101 and ENG 102)
   c. GEC will allow 300-level MAC courses, finishing up the exemption request form

III. Branding
   a. Andrew spoke with Jeff Schafer about MAC branding – we’ll come back to this in January but brainstorming session will occur in December
   b. Andrew and Joi will map out student-facing website during winter session

IV. Senate meeting & ARP
   a. Approved SA/US grading for 2 courses in Spring 2021

V. MAC Housekeeping
   a. Faculty Fellow application and description now updated in Box.
      i. Funds are set aside and hoping to get 4 Fellows appointed at start of term.
   b. Let’s send a notification when documents are added to Box and need review.
   c. Reposted Transfer position, anticipating Feb 1 hire.
   d. Waiting on responses from departments about their AP/IB and Cambridge tests

VI. Thematic Clusters
   a. Interest from AADS, Anthropology, ENG, and CHE
   b. Use clusters as a way to discover other majors
   c. Pause on moving forward with clusters to GEC until SLOs and rubrics are finalized, maybe bring clusters in next phase of MAC implementation
      i. Faculty Fellows can prepare recommendations to GEC about the clusters

VII. UCC
   a. Pushed 200 proposals through already, mostly course revisions for MAC, 150+ to review 11/20
   b. Pre-Bac certificates will be discussed soon and 1 MAC course may be included, more to come.

Next meeting: December 3, 2020